



Southwood PTO

Meeting Minutes

Date: 9/8/22

Attendees: Andy Means, Shannon Monaco, Rachel Smith, Jessica Lasher, Haley Gutierrez, Ruby Haskell, Tiffani Bettis, Sierra Myers, Tommy San Jose, Megan Fouch, Laura Johnson, Becca Bowen, Stephanie Williams and Sara Rouk

- Meeting started at 4:36
- Stephanie Williams motions to approve meeting minutes from 6/2/22. Becca Bowen seconds. Everyone approves.
- Principal report: First day is his favorite which got off to a great, fun start. There are 340 kids enrolled at Southwood which is the most that have ever been enrolled. The first Panther Pride assembly will be held on 9/9/2022
- President report: talked about how happy all the kids were and how much they love the PTO volunteers.
- Tiffany Bettis motioned to vote in Jessica Lasher as Secretary. Rachel Smith seconds. Everyone approves.
- Shannon explained the transition from a PTA to a PTO. We got to adopt our own bylaws and there is no fee for parents to join.
- Treasurer report: a few old items need to be moved to last year's budget which will free up those line items. There is a new line item which is a fee to the Secretary of State of \$20 to transition from a PTA to a PTO. Monday Munchies is really an estimated dollar amount.
- Stephanie Williams motions to approve the budget revisions. Sara Rouk seconds. All approve.
- Open House will be 9/29/22. The PTO provides pizza for all the families. We will need to set up tables and there will be two different presentations. One from 7:05-7:25 and then a second from 7:30-7:50 so parents have the chance to attend each presentation if there are multiple kids in different classes. There will be a movie on for SCHOOL AGED children in the gym while parents are at the teacher presentations.

- Spooktacular: there will be a number of volunteer opportunities and the shifts to run the games will be broken up into one-hour shifts so parents can walk through the event with their kids during the opposite shift. There will be 8-10 games typically and staggered arrival times to cut down on the crowd and lines. There will be a meeting for the planning committee on 9/15/22 at 5:30
- Read-a-thon: is a Fall fundraiser that raised over \$17,000 last year. Half of the money is donated towards Literacy related items for the school. The start date is 9/23/22. Envelopes for money collected will go home and there is an online platform so parents can share on social media to gain donations. There are daily prizes and reading challenges and coffee will be delivered to teachers once we are halfway to our goal. There is a school-wide incentive; if we beat last year's earnings, Mr. Means will spend the night on the roof of the school.
- Monday Munchies: table will be set up during both lunches for kids to purchase snacks every Monday. 1st lunch is 11:50-12:15 and second lunch is 12:15-12:40. Jessica will make some "low balance" slips to send home when kids are running out of money or don't have any funds loaded on a punch card. There will be a 2 item limit on each child and the "no sharing food" rule will apply as it does with lunch items.
- Spirit wear: There were a good number of orders turned in after the ice cream social. The cutoff date for the next order is 9/30/22. There will be various cut off dates throughout the year so that we can turn in bulk orders opposed to sporadic smaller orders.
- Yearbook: Stephanie will post instructions for uploading pictures. We will have a professional photographer for Spooktacular and Neon Glow Night as we did last year.
- Redecorating the front office was discussed. Stephanie Williams will head up the project. Jessica Lasher, Rachel Smith and Haley Gutierrez will help. Stephanie Williams made a motion for the PTO to allocate \$200 towards the project. Jessica Lasher seconds.
- Becca Bowen wants to know if Hero team can come up with an idea or design for something. Buttons, shirts? Hero Team is a leadership group made up of 4th and 5th graders that meet during one of their recesses each Friday. There is also Safety Patrol and Green Team.
- Sierra Myers discussed Running Club. Each season there are events that the kids can participate in after completing four 25 lap punch cards during their lunch recess. October – December is the first season and ends with the Jingle Bell Run and the second season is March – mid June and ends with the Fun Run which is a 1K
- It was asked if proof of vaccine is needed to be a volunteer. It is not.

Meeting adjourned at 5:40