

MEETING MINUTES 1/12/2023

Meeting starts at 4:36 P.M.

In attendance: Jessica Lasher, Rachel Smith, Haley Gutierrez, Megan Fouch, Tiffani Bettis, Shannon Monaco, Sara Rook and Andy Means

Tiffani makes motion to approve meeting minutes from 12/8/22. Sara seconds

President report - Shannon

- Thank you to Sara for doing the staff gifts
- Read through some emails from the staff thanking the PTO for stuff
- Steam night 1/26/23 in gym
- Hot cocoa day 1/31/23 during lunch recess
- Popcorn day 2/3/23

Treasurer's report (Shannon filling in for Steph)

- PTA account is almost finished. There is \$40 and some change in there from Amazon Smile moved as well as \$955 from the Money Market Savings account that needs to be moved to checking to use and then we can close out that account.
- Amazon Smile has brought in \$14 recently
- Candy grams were very successful. Safeway donated 770 Candy grams and we made around \$800
- Paid \$450 for PTO Insurance
- Monday munchies money going out and coming in
- Movie Night we made over \$800 with a profit of around \$440 after expenditures. Sold out of around 23 pizzas
- Keep runtime down next year so kids don't lose interest
- Running Club/Jingle Bell Run expenses
- Office update
- spirit wear
- Steam Night/Burke Museum payment
- Wreaths
- Yearbook orders

Budget items:

- Upgraded CheddarUp. We used it for movie night. Plan to purchase a card reader. Jessica made motion to purchase card reader. Rachel seconds.
- added column projected to date (shows what we budgeted vs. what we actually spent) which gives us an estimate of where we might be financially at the end of the year.

We have just under \$8K in the account that has not been allocated towards anything in particular.

Shannon proposed some ideas:

- Set aside the full amount that it would cost to replace the popcorn machine
 - Bump up the reserve amount in the savings account from the current \$500 to \$3,500
 - Purchase our CheddarUp Card reader for \$70 after taxes
 - Bump the Running Club budget from \$1,000 to \$1,300
 - Potential for a PTO Website (Approximately \$200 per year)
 - Donation to Bond \$510
 - Gift the "hot cocoa day" to the students as opposed to charging for it
- All of this leaves approximately \$2K

Andy also proposed a teacher scholarship.

Rachel makes a motion to approve Shannon's proposal. Haley seconds

Principals Report - Andy

- Literacy (Read across America) after mid winter break

- January there is not much going on
- Book Fair is the week after mid winter break

Yearbook Update

- Going well
 - Link to upload pictures will go out soon
 - Becca reached out about yearbook scholarships. We decided as a group to cap donations at 10.
- Rachel made a motion. Haley seconds

ESD Bond:

- Endorsement by PTO of \$510
- Email - Yes4Kids walking around/handing out voters pamphlets/door hangers in Targeted neighborhoods
- Jess makes motion for donation. Andy seconds
- January 13th and 14th people will be gathering and waving at passing cars in support of the bond

Steam Night is 1/26/23

- 3 museum boxes from the Burke Museum with lesson notes and Power Points included. Teachers can sign up to use them during their class time
- EHS Robotics will be there doing demonstrations
- Enumclaw Recyclers will be donating some electronics to be taken apart
- 2 teachers are putting together STEM activities. One on building and one on Rocks and Minerals (Johnson and Emerson)
- there will be a demo of Elephant toothpaste

100th Day of School - Rachel Smith

- somewhere around Valentines Day. Handing out Smarties candy and printable

Picture of the school in the front office with funds left over from office reno. budget

Monday Munchies

- Going well. Still need volunteer signup list

Spirit Wear- Sara

- Still having issues with items being backordered
- Vendor is overwhelmed
- prices will be increasing
- Checking into Squad Locker. Storefront is free. They help design the logos. You can choose to purchase many different brands from Russell up to Under Armor and orders are shipped directly to the customer

Candy Grams will be for sale again in February the week before Valentines Day and will be distributed on Feb 13th to be handed out by teachers on the 14th. Will be selling after school on 2/8/23

Website - Tiffani

- Free domain for a year
- SouthwoodPTO.com is available

6:00 p.m. adjourn